

**Engaging Dementia**  
**Annual Report and Audited Financial Statements**  
**for the financial year ended 31 December 2019**

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## Engaging Dementia REFERENCE AND ADMINISTRATIVE INFORMATION

<b>Directors</b>	Peter C Hayes (Resigned 26 September 2019) Clíodhne Hamilton Breda O'Neill Aileen Lennon Carol Louise Ellis (Resigned 14 September 2020) Cora O'Farrell Gerry Carroll (Appointed 26 September 2019) Monica Caffrey Blount (Appointed 20 July 2020)
<b>Company Secretary</b>	Clíodhne Hamilton
<b>Charity Number</b>	CHY11839
<b>Company Number</b>	247699
<b>Principal Address</b>	Mounttown Community Facility Meadowlands Fitzgerald Park Lower Mounttown Road Dun Laoghaire Co Dublin
<b>Auditors</b>	Merry Mullen 18 Westland Square Pearse Street Dublin 2
<b>Bankers</b>	Bank of Ireland Merrion Road Dublin 4
<b>Solicitors</b>	Whitney Moore Wilton Park House Wilton Place Dublin 2

# Engaging Dementia DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 December 2019.

The financial statements are prepared in accordance with the Companies Act 2014, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the company are also charity trustees for the purpose of charity law.

In this report the directors of Engaging Dementia present a summary of its purpose, governance, activities, achievements and finances for the financial year 2019.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2014 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

## Mission, Objectives and Strategy

### Mission Statement

The mission of the charity is to facilitate communication, engagement and connection for people with dementia and their carers through education, resources and community activities.

### Objectives

To train and educate care partners in the use of the therapeutic, multi-sensory Sonas programme and to provide ongoing support in maintaining a high standard of delivery of the Sonas programme for the benefit of people with dementia and other conditions involving cognitive or communication impairment:

- To educate and innovate best practice in the care of dementia and other conditions involving cognitive or communication impairment in hospital, day, residential care and community settings;
- To engage with other stakeholders in initiatives focused on improving quality of life for people living with dementia and other conditions involving cognitive or communication impairment and their care partners in the community;
- To raise public awareness and understanding of dementia and other conditions involving cognitive or communication impairment.

### Strategy

Sonas apc changed its name to Engaging Dementia in 2018. The name was chosen as part of a comprehensive strategic review which was undertaken by the Board of Directors in early 2018. The Board and members of Sonas apc agreed that, while the original name holds significance and the Sonas Programme will continue to be a core element of the organisation's work, Engaging Dementia better reflects the breadth of the organisation's work in dementia training services, dementia friendly design work and community activities, both now and into the future.

Engaging Dementia trains healthcare professionals and other caregivers in person centred dementia care and approaches and therapies which enhance the lives of people living with dementia. Its focus is on meeting the person's psychological, social, emotional and spiritual needs.

The company's primary area of training is in the use of the 'Sonas Programme', a therapeutic communication activity for people who have moderate to severe dementia, which was devised by Engaging Dementia founder Sr Mary Threadgold. It is designed to activate each participant's potential for communication (the apc in Sonas apc). The programme is currently delivered in an estimated 60% of nursing homes and hospitals nationwide, with more than 200 people certified as Sonas Licensed Practitioners every year.

Engaging Dementia also commissions expert dementia trainers to deliver training in other evidence-based therapies, approaches and interventions from Ireland and abroad, and holds an annual 2-day International Dementia Conference, the largest dementia event in Ireland.

Engaging Dementia was commissioned by the HSE National Dementia Office to develop an Irish Dementia Cafe Network in Ireland, following a public tendering process. The project commenced in August 2019. Engaging Dementia was also commissioned to participate in the implementation of the Cognitive Stimulation Therapy (CST) Project delivered by the Psychiatry of Later Life Team, St Brendan's Community Nursing Unit, Ballinasloe. The participation was in the form of the co-facilitation of CST sessions by an Assistant Psychologist, on the Engaging Dementia staff team.

# Engaging Dementia DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

Engaging Dementia is a partner of the Dementia Understand Together Campaign.

Engaging Dementia continued to deliver on its three year strategic plan (2018-2020).

## Structure, Governance and Management

### Structure

The company is a charitable company with a registered office at Mounttown Community Facility, Meadowlands, Fitzgerald Park, Lower Mounttown Road, Dun Laoghaire, Co. Dublin. The charity operates under the name Engaging Dementia. Having previously operated under the name Sonas apc. The company's registered number is 247699

The Company is limited by guarantee not having a share capital.

The charity has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 11839.

### Governance

The company is now compliant with the Governance Code. The board submitted a completed Governance Compliance Form to the auditors, outlining how it is compliant. The company has also notified the Charities Regulator of compliance, confirmed its compliance on the Governance Code website, and stated its compliance on the company website ([www.engagingdementia.ie](http://www.engagingdementia.ie)). Detailed annual budgets are prepared by senior management in line with the Strategic Plan and are reviewed by the board of directors. The board of Engaging Dementia met on eight occasions during the financial year. The CEO reports on activities including progress reports.

### Management

The CEO Sinead Grennan to whom the day to day management of the charity is delegated leads a team of 3 employees.

### Financial Review

The results for the financial year are set out on page 10 and additional notes are provided showing income and expenditure in greater detail.

### Income

Total income for the year was €288,434 compared with €260,923 in the prior year.

Donations and other funding is up to €24,894 from €1,142 in 2018. They received 2 significantly large donations during the year.

Funding from the Health Service Executive remains the same in the current year as 2018 at €92,885.

The company continues to focus on increasing income and controlling costs.

### Financial Results

At the end of the financial year the company has assets of €100,477 (2018 - €88,928) and liabilities of €29,545 (2018 - €25,286). The net assets of the company have increased by €7,290.

### Reserves Position and Policy

The charity needs reserves to:

- Ensure the charity can continue to provide a stable service to those who need them.
- Meet contractual obligations as they fall due;
- Meet unexpected costs;
- Provide working capital when funding is paid in arrears;

Based on this, the directors are satisfied that it holds sufficient reserves to allow the charity to trade successfully.

### Future Developments

In the first half of 2020, the Covid 19 virus spread worldwide. In common with many other countries, the Irish government issued guidance and restrictions on the movement of people designed to slow the spread of this virus. In early March 2020, many businesses closed voluntarily and throughout the month more restrictions were placed on people and businesses. On 28th March, all "non-essential" businesses were ordered to close temporarily. Engaging Dementia has been mildly affected but has adapted their services in response.

# Engaging Dementia DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2019

## Directors and Secretary

The directors who served throughout the financial year, except as noted, were as follows:

Peter C Hayes (Resigned 26 September 2019)  
Clíodhne Hamilton  
Breda O'Neill  
Aileen Lennon  
Carol Louise Ellis (Resigned 14 September 2020)  
Cora O'Farrell  
Gerry Carroll (Appointed 26 September 2019)  
Monica Caffrey Blount (Appointed 20 July 2020)

In accordance with the Constitution, the directors retire by rotation and, being eligible, offer themselves for re-election.

The secretary who served throughout the financial year was Clíodhne Hamilton.

## Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. Engaging Dementia subscribes to and is compliant with the following:

- The Companies Act 2014
- The Charities SORP (FRS 102)

## Auditors

The auditors, Merry Mullen have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

## Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

## Accounting Records

To ensure that adequate accounting records are kept in accordance with Sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at St Mary's, 201 Merrion Road, Dublin 4.

Approved by the Board of Directors on 21 October 2020 and signed on its behalf by:

*Cora O'Farrell*

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**Cora O'Farrell**  
Director

*Clíodhne Hamilton*

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**Clíodhne Hamilton**  
Director

## Engaging Dementia DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2019

The directors are responsible for preparing the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the net income or expenditure of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice: Accounting and Reporting by Charities (2015);
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and net income or expenditure of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Directors' Annual Report comply with Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

**Approved by the Board of Directors on 21 October 2020 and signed on its behalf by:**

*Cora O' Farrell*

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**Cora O'Farrell**  
Director

*Clodhne Hamilton*

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**Clodhne Hamilton**  
Director

# INDEPENDENT AUDITOR'S REPORT

## to the Members of Engaging Dementia

### Report on the audit of the financial statements

#### Opinion

We have audited the company financial statements of Engaging Dementia for the financial year ended 31 December 2019 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet, the Statement of Cash Flows and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2019 and of its net incoming resources for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", as applied in accordance with the provisions of the Companies Act 2014 and having regard to the Charities SORP; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 3 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Annual Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.



## **INDEPENDENT AUDITOR'S REPORT to the Members of Engaging Dementia**

### **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Annual Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

### **Respective responsibilities**

#### **Responsibilities of directors for the financial statements**

As explained more fully in the Directors' Responsibilities Statement set out on page 7 the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: [www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description\\_of\\_auditors\\_responsibilities\\_for\\_audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf). The description forms part of our Auditor's Report.

#### **The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.



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**Pat Hoyne**  
**for and on behalf of**  
**MERRY MULLEN**

Chartered Accountants & Statutory Auditors  
18 Westland Square  
Pearse Street  
Dublin 2

**21 October 2020**

## Engaging Dementia

# STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)  
for the financial year ended 31 December 2019

	Notes	Unrestricted Funds 2019 €	Restricted Funds 2019 €	Total 2019 €	Unrestricted Funds 2018 €	Restricted Funds 2018 €	Total 2018 €
<b>Income</b>							
Donations and legacies	4.1	24,894	-	24,894	542	600	1,142
Charitable activities	4.2	236,669	23,785	260,454	259,388	-	259,388
Other income	4.3	2,666	-	2,666	393	-	393
<b>Total income</b>		<b>264,229</b>	<b>23,785</b>	<b>288,014</b>	<b>260,323</b>	<b>600</b>	<b>260,923</b>
<b>Expenditure</b>							
Charitable activities	5.1	256,866	23,858	280,724	298,711	-	298,711
<b>Net income/(expenditure)</b>		<b>7,363</b>	<b>(73)</b>	<b>7,290</b>	<b>(38,388)</b>	<b>600</b>	<b>(37,788)</b>
Transfers between funds		-	-	-	-	-	-
<b>Net movement in funds for the financial year</b>		<b>7,363</b>	<b>(73)</b>	<b>7,290</b>	<b>(38,388)</b>	<b>600</b>	<b>(37,788)</b>
<b>Reconciliation of funds</b>							
Balances brought forward at 1 January 2019	16	63,042	600	63,642	101,430	-	101,430
<b>Balances carried forward at 31 December 2019</b>		<b>70,405</b>	<b>527</b>	<b>70,932</b>	<b>63,042</b>	<b>600</b>	<b>63,642</b>

The Statement of Financial Activities includes all gains and losses recognised in the financial year.  
All income and expenditure relate to continuing activities.

Approved by the Board of Directors on 21 October 2020 and signed on its behalf by:

*Cora O' Farrell*

Cora O'Farrell  
Director

*Clodhne Hamilton*

Clodhne Hamilton  
Director

## Engaging Dementia BALANCE SHEET

as at 31 December 2019

	Notes	2019 €	2018 €
<b>Fixed Assets</b>			
Tangible assets	11	4,736	638
<b>Current Assets</b>			
Stocks	12	1,827	3,220
Debtors	13	12,789	28,816
Cash at bank and in hand		81,125	56,254
		<b>95,741</b>	<b>88,290</b>
<b>Creditors: Amounts falling due within one year</b>	14	<b>(29,545)</b>	<b>(25,286)</b>
<b>Net Current Assets</b>		<b>66,196</b>	<b>63,004</b>
<b>Total Assets less Current Liabilities</b>		<b>70,932</b>	<b>63,642</b>
<b>Funds</b>			
Restricted trust funds		527	600
General fund (unrestricted)		70,405	63,042
<b>Total funds</b>	16	<b>70,932</b>	<b>63,642</b>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the Board of Directors on 21 October 2020 and signed on its behalf by:

*Cora O' Farrell*

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Cora O'Farrell  
Director

*Clíodhne Hamilton*

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Clíodhne Hamilton  
Director

## Engaging Dementia

# STATEMENT OF CASH FLOWS

for the financial year ended 31 December 2019

	Notes	2019 €	2018 €
<b>Cash flows from operating activities</b>			
Net movement in funds		7,290	(37,788)
Adjustments for:			
Depreciation		2,498	538
Interest receivable and similar income		(71)	(43)
Gains and losses on disposal of fixed assets		-	23
		<u>9,717</u>	<u>(37,270)</u>
Movements in working capital:			
Movement in stocks		1,393	(1,150)
Movement in debtors		16,027	(6,718)
Movement in creditors		4,259	(2,325)
		<u>31,396</u>	<u>(47,463)</u>
<b>Cash flows from investing activities</b>			
Interest received		71	43
Payments to acquire tangible assets		(6,596)	(825)
		<u>(6,525)</u>	<u>(782)</u>
<b>Net cash generated from investment activities</b>			
		<u>(6,525)</u>	<u>(782)</u>
<b>Net increase in cash and cash equivalents</b>			
		24,871	(48,245)
<b>Cash and cash equivalents at 1 January 2019</b>		<b>56,254</b>	104,499
<b>Cash and cash equivalents at 31 December 2019</b>	<b>19</b>	<b>81,125</b>	56,254

# Engaging Dementia

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2019

### 1. GENERAL INFORMATION

Engaging Dementia is a company limited by guarantee incorporated in the Republic of Ireland. The registered office of the company is Mounttown Community Facility, Meadowlands, Fitzgerald Park, Lower Mounttown Road, Dun Laoghaire, Co. Dublin., which is also the principal place of business of the company. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### **Basis of preparation**

The financial statements have been prepared on the going concern basis under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Irish statute comprising the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

The company has applied the Charities SORP on a voluntary basis as its application is not a requirement of the current regulations for charities registered in the Republic of Ireland.

As permitted by the Companies Act 2014, the the company has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats, as outlined in the Companies Act 2014, are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

#### **Statement of compliance**

The financial statements of the company for the financial year ended 31 December 2017 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

#### **Fund accounting**

The following are the categorises of funds maintained:

#### **Restricted funds**

Restricted Funds represent grants, donations and sponsorships received which can only be used for particular purposes specified by the donors or sponsorship programmes binding on the directors. Such purposes are within the overall aims of the company.

#### **Unrestricted funds**

Unrestricted Funds includes general funds and designated funds and it represent amounts which are expendable at the discretion of the directors in furtherance of the objectives of the charity and which have not been designated for other purposes. Such funds may be held in order to finance working capital or capital expenditure.

# Engaging Dementia

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income, the amount can be quantified with reasonable accuracy and it is probable the income will be received. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from government and other grants, whether 'capital' or 'revenue grants', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity is recognised within income from donations and legacies. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance and included within income from charitable activities

### Donations and legacies

Donated services and facilities are included at the fair value to the charity where this can be quantified. Donations in kind are included at their estimated value to the charity in both revenue and expenditure in the year of receipt. Donated facilities are included as both income and expenses at the value to the charity where this can be quantified and a third party is bearing the cost. Where it is not practicable to measure the value of the resource with sufficient reliability the income is included in the financial period when the resource is sold. An asset is recognised only when those services are used for the production of an asset and the services received will be capitalised as part of the cost of an asset. Where it cannot be quantified the value is recognised when sold. The value of services provided by volunteers has not been included in these accounts. Resources received from non-exchange transactions for which the entity has benefited include: - Volunteer services.

Legacy income is recognised at the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

### Income from charitable activities

Incoming resources from charitable trading activities are accounted for when earned which is usually when the risk and rewards of ownership transfers; the sale can be reliably measured and it is probable there will be future inflows of economic activity.

### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees, costs of legal advice for directors and costs linked to the strategic management of the charity including the cost of directors meetings.

### Costs of charitable activities

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

### Reserves policy

Engaging Dementia needs reserves to ensure that the charity can continue to provide stable and quality services to those who need them.

# Engaging Dementia

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### Currency

(i) Functional and presentation currency

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

(ii) Transactions and balances

Foreign currency transactions are translated into the functional currency using the spot exchange rates at the dates of the transactions.

At each period end foreign currency monetary items are translated using the closing rate. Non-monetary items measured at historical cost are translated using the exchange rate at the date of the transaction and non-monetary items measured at fair value are measured using the exchange rate when fair value was determined.

Foreign exchange gains and losses that relate to borrowings and cash and cash equivalents are presented in the profit and loss account within 'finance (expense)/income'. All other foreign exchange gains and losses are presented in the profit and loss account within 'Other operating (losses)/gains'.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	-	10% Straight line
Computer Equipment	-	25% Straight line

### Inventories

Inventories are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all costs incurred in the normal course of business in bringing them to their present location and condition. Inventories comprise fundraising materials. It is not considered practicable to value inventories of unsold donated goods at the year end.

### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the the company from government agencies and other co-funders, but not yet received at year end, is included in debtors.

### Creditors

Trade creditors are recognised at cost.

### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

### Taxation

No charge to current or deferred taxation arises as the company has been granted charitable status under section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 11839. The charity is eligible under the "Scheme of Tax Relief for Donations to Eligible Charities and Approved Bodies under Section 848A Taxes Consolidation Act, 1997" therefore income tax refunds arising from sponsorships exceeding €250 per annum are included in unrestricted funds. Irrecoverable value added tax is expensed as incurred.

### 3. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other charitable companies of our size and nature, we use our auditors to assist with the preparation of the financial statements.

## Engaging Dementia

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

<b>4. INCOME</b>						
<b>4.1 DONATIONS AND LEGACIES</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2019</b>	<b>2018</b>	
		<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>	
Donations		<b>24,894</b>	-	<b>24,894</b>	1,142	
In 2019 €Nil (2018:€600) of incoming resources from donations and legacies were restricted						
<b>4.2 CHARITABLE ACTIVITIES</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2019</b>	<b>2018</b>	
		<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>	
Workshop and training income		<b>51,435</b>	-	<b>51,435</b>	62,196	
Income from sale of kits		<b>12,077</b>	-	<b>12,077</b>	9,225	
Sonas apc products		<b>736</b>	-	<b>736</b>	792	
Conference income		<b>60,025</b>	-	<b>60,025</b>	61,859	
Health services executive funding		<b>92,885</b>	-	<b>92,885</b>	92,885	
Books and resources income		<b>951</b>	-	<b>951</b>	487	
Activities audit income		-	-	-	1,275	
Dementia training income		<b>7,350</b>	-	<b>7,350</b>	18,569	
Dementia projects income		-	<b>3,698</b>	<b>3,698</b>	-	
Sonas Licence Renewal		<b>11,210</b>	-	<b>11,210</b>	12,100	
National AC Project Income		-	<b>20,087</b>	<b>20,087</b>	-	
		<b>236,669</b>	<b>23,785</b>	<b>260,454</b>	259,388	
<b>4.3 OTHER INCOME</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2019</b>	<b>2018</b>	
		<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>	
Other income		<b>2,595</b>	-	<b>2,595</b>	350	
Bank interest		<b>71</b>	-	<b>71</b>	43	
		<b>2,666</b>	-	<b>2,666</b>	393	
<b>5. EXPENDITURE</b>						
<b>5.1 CHARITABLE ACTIVITIES</b>		<b>Direct Costs</b>	<b>Other Costs</b>	<b>Support Costs</b>	<b>2019</b>	<b>2018</b>
		<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
Workshop and Training		<b>52,710</b>	-	-	<b>52,710</b>	52,950
Cost of Kit		<b>4,444</b>	-	-	<b>4,444</b>	3,414
Conference		<b>32,609</b>	-	-	<b>32,609</b>	26,530
Books and resources		<b>1,855</b>	-	-	<b>1,855</b>	597
Dementia training		<b>2,882</b>	-	-	<b>2,882</b>	11,801
Dementia project		<b>307</b>	-	<b>1,660</b>	<b>1,967</b>	240
National AC Project Costs		<b>2,095</b>	-	<b>19,196</b>	<b>21,291</b>	-
Governance Costs (Note 5.2)		-	-	<b>162,966</b>	<b>162,966</b>	203,179
		<b>96,902</b>	-	<b>183,822</b>	<b>280,724</b>	298,711

In 2019 €3,002 (2018: €Nil) of direct costs were restricted.



## Engaging Dementia

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

5.2 GOVERNANCE COSTS	Direct Costs €	Other Costs €	Support Costs €	2019 €	2018 €
Wages and salaries	-	-	121,930	121,930	147,409
Staff pension costs	-	-	4,418	4,418	4,418
Staff training	-	-	165	165	260
Organisational Development	-	-	6,108	6,108	18,592
Rent payable	-	-	3,100	3,100	1,900
Insurance	-	-	3,808	3,808	3,330
Light & Heat	-	-	125	125	1,469
Repairs and maintenance	-	-	5,129	5,129	6,080
Printing, postage and stationery	-	-	3,406	3,406	3,568
Advertising	-	-	2,223	2,223	871
Telephone	-	-	2,273	2,273	3,823
Legal & Professional	-	-	842	842	4,602
Audit	-	-	4,069	4,069	3,231
Bank charges	-	-	1,118	1,118	821
bad debts	-	-	805	805	670
General Expences	-	-	448	448	1,127
Subscriptions	-	-	501	501	447
Depreciation on fixtures, fitting and equipment	-	-	2,498	2,498	538
Profit/Losses on disposal of tangibles	-	-	-	-	23
	-	-	<b>162,966</b>	<b>162,966</b>	203,179

  

5.3 SUPPORT COSTS	Charitable Activities €	Governance Costs €	2019 €	2018 €
Support Costs	-	162,966	162,966	-
Restricted	20,856	-	20,856	-
	<b>20,856</b>	<b>162,966</b>	<b>183,822</b>	-

  

6. ANALYSIS OF SUPPORT COSTS	2019 €	2018 €
Support Costs	162,966	-
Restricted	20,856	-
	<b>183,822</b>	-

  

7. INCOME	2019 €	2018 €
Income from grants comprise of a grant received from the Health Service Executive of €92,885 (2018 €92,885) This is a grant subject to a service level agreement used to support the provision of all of the charities activities.		

  

8. NET INCOME	2019 €	2018 €
<b>Net Income is stated after charging/(crediting):</b>		
Depreciation of tangible assets	2,498	538
(Surplus)/deficit on disposal of tangible fixed assets	-	23

# Engaging Dementia

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### 9. EMPLOYEES AND REMUNERATION

#### Number of employees

The average number of persons employed (including executive directors) during the financial year was as follows:

	2019 Number	2018 Number
Administration	3	4
The staff costs comprise:	2019 €	2018 €
Wages and salaries	140,386	147,409
Pension costs	4,418	4,418
	<b>144,804</b>	<b>151,827</b>

### 10. EMPLOYEE BENEFITS

There are no employees who received employee benefits (excluding employer pension costs) of more than €70,000 for the reporting period.

### 11. TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment €	Computer Equipment €	Total €
<b>Cost</b>			
At 1 January 2019	14,943	24,724	39,667
Additions	-	6,596	6,596
Disposals	-	(22,417)	(22,417)
At 31 December 2019	14,943	8,903	23,846
<b>Depreciation</b>			
At 1 January 2019	14,943	24,086	39,029
Charge for the financial year	-	2,498	2,498
On disposals	-	(22,417)	(22,417)
At 31 December 2019	14,943	4,167	19,110
<b>Net book value</b>			
At 31 December 2019	-	4,736	4,736
At 31 December 2018	-	638	638

### 12. STOCKS

	2019 €	2018 €
Finished goods and goods for resale	1,827	3,220

The replacement cost of stock did not differ significantly from the figure shown.

# Engaging Dementia

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

<b>13. DEBTORS</b>		<b>2019</b>	<b>2018</b>		
		€	€		
Trade debtors		<b>10,832</b>	21,250		
Other debtors		-	6,004		
Prepayments		<b>1,957</b>	1,562		
		<b>12,789</b>	28,816		
<b>14. CREDITORS</b>		<b>2019</b>	<b>2018</b>		
<b>Amounts falling due within one year</b>		€	€		
Trade creditors		<b>3,948</b>	1,092		
Taxation and social security costs		<b>5,818</b>	4,093		
Other creditors		<b>13,717</b>	13,214		
Accruals		<b>6,062</b>	6,887		
		<b>29,545</b>	25,286		
<b>15. RESERVES</b>		<b>2019</b>	<b>2018</b>		
		€	€		
At 1 January 2019		<b>63,642</b>	101,430		
Surplus/(Deficit) for the financial year		<b>7,290</b>	(37,788)		
At 31 December 2019		<b>70,932</b>	63,642		
<b>16. FUNDS</b>					
<b>16.1 RECONCILIATION OF MOVEMENT IN FUNDS</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	
		€	€	€	
At 1 January 2018		101,430	-	101,430	
Movement during the financial year		(38,388)	600	(37,788)	
At 31 December 2018		63,042	600	63,642	
Movement during the financial year		7,363	(73)	7,290	
At 31 December 2019		<b>70,405</b>	<b>527</b>	<b>70,932</b>	
<b>16.2 ANALYSIS OF MOVEMENTS ON FUNDS</b>					
	<b>Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance</b>
	<b>1 January</b>			<b>between</b>	<b>31 December</b>
	<b>2019</b>			<b>funds</b>	<b>2019</b>
	€	€	€	€	€
<b>Restricted income</b>					
Restricted	600	23,785	23,858	-	527
<b>Unrestricted income</b>					
Unrestricted General	63,042	264,229	256,866	-	70,405
<b>Total funds</b>	<b>63,642</b>	<b>288,014</b>	<b>280,724</b>	<b>-</b>	<b>70,932</b>

## Engaging Dementia

# NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### 16.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use	Current assets	Current liabilities	Total
	€	€	€	€
Restricted trust funds	-	527	-	527
Unrestricted general funds	4,736	95,335	(29,666)	70,405
	<u>4,736</u>	<u>95,862</u>	<u>(29,666)</u>	<u>70,932</u>

### 17. STATUS

The company is exempt from including the word "Limited" in its name by virtue of section 1180 of the Companies Act 2014. The company is limited by guarantee and has no share capital. Under the guarantee each member has undertaken to contribute, in the event of a winding up, an amount not exceeding the sum of €1.00. At the 31 December 2019 there were 6 members. This guarantee continues for one year after individual membership ceases.

### 18. CAPITAL COMMITMENTS

The charity had no material capital commitments at the financial year-ended 31 December 2019.

### 19. CASH AND CASH EQUIVALENTS

	2019	2018
	€	€
Cash and bank balances	<u>81,125</u>	<u>56,254</u>

### 20. POST-BALANCE SHEET EVENTS

In the first half of 2020, the Covid 19 virus spread worldwide. In common with many other countries, the Irish government issued guidance and restrictions on the movement of people designed to slow the spread of this virus. In early March 2020, many businesses closed voluntarily and throughout the month more restrictions were placed on people and businesses. On 28th March, all "non-essential" businesses were ordered to close temporarily. Engaging Dementia has been mildly affected but has adapted their services in response.

### 21. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the Board of Directors on 21 October 2020.